

Board of Fire Commissioners
Regular Monthly Meeting
September 11, 2024

Minutes

The meeting was called to order at 7:05 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
- Commissioner Brad Gaito
- Commissioner Craig Lanigan
- Commissioner Rick Oh
- Commissioner Jeffrey Schondebare
- Chief Dom Spada
- District Manager James Magerle
- District Secretary/Treasurer Denise Spada

Salute to the Flag and a moment of silence.

Chief's Report:

- Chief Spada identified two areas where he and the other Chiefs felt hydrants are needed: inside the gates at 11 Kane's Lane and 34 Flower Hill Rd. District Manager Magerle will reach out to the water authority to follow up. Chief Spada indicated many members are having trouble getting pages. It was discussed that the antenna was struck by lightning and the problem is being worked on. Chief Spada was excused at 7:10 p.m.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:
 - Apparatus: Vehicle 222 had multiple air leaks and the auxiliary compressor repaired by Huntington. Vehicles 225 and 2212 had preventative maintenance work completed and vehicle 2215 is waiting on parts for an electrical issue.
 - Equipment: Pump and ladder testing has been completed. A TFT nozzle, eight composite firefighting helmets and three pairs of firefighting boots have been received.
 - Communications: IWT inspected the Cove Rd. antenna that was struck by lightning. A quote for \$17,000.00 was presented to repair the antenna; including removing low band. Commissioner Schondebare put forth a motion to move forward with the estimate, seconded by Commissioner Oh and unanimous. District Manager Magerle informed the Board that the Ladder App is working out very well and would like to keep it in place at an annual cost of \$2,550.00. Commissioner Schondebare put forth a motion to use the Ladder App for one year. Motion was seconded by Commissioner Oh and unanimous.
 - Buildings/Grounds: Preventative maintenance was completed on the boilers and new carpet has been installed in the Chief's office. All Weather provided a quote to install an air conditioner in the uniform closet (if converted to a computer

IT/server room). It was decided to hold off until the electrician evaluates the area. Electronix gave a quote for \$39,000.00 to install key fobs on ten doors and a push to exit release/button in the main lobby. Firehouse Attendant Nelson reviewed the quote and feels he can do the same work for approximately \$8,000.00.

Commissioner Schondebare put forth a motion to move forward completing the project in-house with Firehouse Attendant Nelson. Motion was seconded by Commissioner Oh and unanimous. A estimate for \$2,100.00 was presented to re-seal the parking lot (including striping). Commissioner Schondebare put forth a motion to move forward, seconded by Commissioner Oh and unanimous.

- Personnel: District Manager Magerle gave an overview of personnel hours used for the month of August.

District Secretary/Treasurer Spada presented her report:

- The minutes from the previous meeting were approved on a motion by Commissioner Schondebare, seconded by Commissioner Oh; unanimous.
- Commissioner Schondebare put forth a motion to adopt the proposed 2025 Chief's Budget and the Proposed 2025 Annual Budget. The motion was seconded by Commissioner Lanigan and unanimous. Several members of the Board relayed they had a conflict for October 15th, the date of the Annual Budget Hearing. It was agreed upon to move the October Regular Meeting and the Annual Budget Hearing to October 14, 2025 at 9:00 a.m.
- Correspondence:
 - *A Policy on Meeting Minutes*, as prepared by legal counsel was presented by District Secretary/Treasurer Spada. A motion to adopt the Policy on Meeting Minutes was made by Commissioner Schondebare, seconded by Commissioner Lanigan and unanimous.
 - Presentation of proposal from Hendrickson for \$1,300.00 to transport Fox to South Hampton Muster. Motion to approve by Commissioner Schondebare, seconded by Commissioner Oh, unanimous.
 - Presentation of proposal from Dr. Jack Geffken for continued Medical Director at an annual retainer fee for \$2,900.00. Motion from Commissioner Gaito to approve Dr. Jack Geffken as E.M.S. Medical Director. Motion seconded by Commissioner Schondebare and unanimous.
 - Notification from Grant Guys that the 2024 AFGP Cycle will open before the end of the year. Commissioner Schondebare put forth a motion to apply for the 2024 AFGP for PPE/turnout gear. Motion seconded by Commissioner Gaito and unanimous.
 - Request for Facility Use from Tim and Alice Burke to hold a wedding reception on October 11, 2025 for their son; approved.
 - Letter from Ex-Chief P. Wilbur asking for permission to take the 1924 Ahrens Fox to the Nassau County Firefighters Museum and Education Center on September 28, 2024 to participate in a fire muster which will include antique EMS and fire vehicles. Commissioner Schondebare put forth a motion to allow, seconded by Commissioner Oh. Chairman Magerle and Commissioner Gaito voted in favor and Commissioner Lanigan voted against; motion carried.

Commissioner Lanigan insisted that the vehicles lighting must be checked prior to the event.

- Bills:

PAID BEFORE THE MEETING:

AT&T Mobility	\$ 825.80
Met Life	\$ 2,012.61
National Grid	\$ 218.75
NYSHIP	\$ 24,570.83
Optimum	\$ 420.74
PSEG LI	\$ 5,362.60
PSEG Long Island	\$ 21.42
Wex Bank/Sunoco	\$ 910.69
Verizon	\$ 3,366.41
Verizon	\$ 838.99

Medicare Part B Reimbursements

Betty Reddy	\$ 174.70
Bonnie Sammis	\$ 174.70
Doug Anthonson	\$ 174.70
John McKenna	\$ 349.40
Laurence Northcote	\$ 349.40
Richard Riegel	\$ 174.70
Toni Riegel	\$ 174.70
William Kaiser	\$ 174.70

PAID AFTER THE MEETING:

Adept Technology	\$ 1,475.60
Apple Floor Coverings and Window	\$ 3,950.00
Borg & Borg Ins. Agency & Assoc.	\$ 19,733.00
Brad Gaito	\$ 113.35
Chase/INK	\$ 3,368.94
Christopher Manganello	\$ 8.10
Corporate Coffee Systems	\$ 347.96
Corporate Coffee Systems	\$ 98.99
Edmer Sanatory Supply Co.	\$ 291.50
Edmer Sanitary Supply Co.	\$ 20.30
Edmer Sanitary Supply Co.	\$ 743.50
Edmer Sanitary Supply Co.	\$ 151.00
Electronix Systems C.S.A., Inc.	\$ 124.80
Emergency Responder Products, LLC	\$ 7,615.35
Firematic Supply Co.	\$ 1,567.59
Firematic Supply Co.	\$ 1,835.11
Fire Penny Fire Equip.	\$ 220.15
Foremost Promotions	\$ 288.76
Home Depot	\$ 356.04
Jack Geffken	\$ 2,900.00
James Magerle	\$ 55.92
John P. Brown Ladder Co.	\$ 1,739.66

Konica Minolta	\$ 51.31
McKesson Medical	\$ 91.50
Motorola Solutions	\$ 409.85
Mr. Suds	\$ 30.00
Municipal Emergency Services	\$ 272.34
Newsday	\$ 675.04
N.F.P.A.	\$ 225.00
Parts Plus Performance Auto	\$ 74.94
ProClaim	\$ 1,289.21
Robinsons Industrial Gas	\$ 148.72
Savasta Medical Services	\$ 4,475.00
SCM Products	\$ 359.56
South Shore Fire & Safety	\$ 325.00
Terminix	\$ 60.00
Tierney & Courtney	\$ 795.00
VFIS c/o M&T Bank	\$ 9,352.00
VFIS c/o M&T Bank	\$ 350.00
Waterway	\$ 7,322.00
W.B. Mason	\$ 310.66
William Eletto	\$ 100.00
William Glass	\$ 557.00

The bills were approved as read on a motion by Commissioner Lanigan, seconded by Commissioner Oh; unanimous.

- Chairman Magerle:
 - Chairman Magerle suggested to the Board it might be a good time to review the Ten-Year Plan and think about the best way to allocate the EMS billing monies.
- Apparatus:
 - District Secretary/Treasurer Spada informed the Board that she has been trying to get the 1966 Maxim removed from the insurance policy as it was sent to Hendrickson for disposal a year ago. The insurance carrier needs some documentation (bill of sale/plate receipt) verifying when this vehicle should have been removed from the policy. Commissioner Schondebare stated he will contact Hendrickson to get a letter of disposal from them.
- Buildings and Grounds:
 - Commissioner Schondebare asked District Manager Magerle to get pricing on replacing three Chief's tables as they are from the 1960's. Chairman Magerle informed the Board that he was asked if the Dept. Trustees can use the District office for their meetings; there were no objections.
- Communications:
 - Commissioner Oh informed the Board that he is looking into some issues with the surface tablets. He will also be doing some research with Firehouse Attendant Nelson on the various consoles that other districts are using.
- Personnel:

- Commissioner Gaito relayed that the food for the upcoming District dinner has been ordered and the cost came in under the allotted budget. He distributed copies of proposed contracts for the Firehouse Attendants, the District EMT and the District Secretary/Treasurer. After reviewing the Firehouse Attendant and District EMT contracts, Commissioner Schondebare put forth a motion to approve the contracts. The motion was seconded by Commissioner Lanigan and unanimous. Commissioner Gaito indicated he asked Firehouse Attendant Nelson to submit a monthly review sheet for any additional work completed.
- Commissioner Gaito put forth a motion to move into Executive Session. Motion was seconded by Commissioner Oh and unanimous. The Board moved into Executive Session at 7:44 p.m. and District Secretary/Treasurer Spada was excused.

Respectfully submitted,



Denise Spada
District Secretary/Treasurer